

Date: 13/10/2022

Year 10 Work Experience

Dear Parent/Carer,

Work experience for students in Year 10 will take place from **Monday 6 March to Friday 17 March 2023**. This is always one of the most impactful experiences of a student's time at school and provides for them a vital first insight into the world of work.

We know that students get the most out of work experience when they go to a workplace that interests them and is one which they have chosen themselves, so we strongly urge all students, with our support and that of their parents, to seek their own placement. Students were introduced to the process of sourcing a placement and contacting prospective employers in a special assembly and drop-down day last week and many have already begun the search for their work experience.

Students can seek work experience in a wide variety of settings so long as it is a safe and appropriate place for them to work. To ensure that students receive as authentic an experience as possible we do stipulate that they cannot be placed at the same workplace as a close family member (parent, sibling, auntie or uncle). An important element of work experience is having to meet new people and to be afforded a new level of responsibility in an adult environment.

Every student has been given an **Own Placement** Form which must be completed and returned no later than **11th November**. This allows our work experience partner BEP Group time to contact the employer, check the suitability of the placement and ensure all insurance and health and safety considerations are satisfied. I attach a copy of this form for your information.

If your child is unable to find their own placement, then they will be provided with a login in the new year to WebView, BEP's work experience online platform. Once the site goes live and your child has received their login, we will provide an updated schedule with key dates and deadlines for securing placements. All students will receive their login at the same time, and we will run sessions during tutor time to help your child with using the platform, reviewing the opportunities available and completing the job selection process.

If you have any questions or queries about work experience, please do not hesitate to contact myself – rob.evans@walthamstow-academy.org or your child's Head of Year – emily.farley@walthamstow-academy.org.

Kind regards

Rob Evans

Work-Related Learning Coordinator

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